

# ArtWorks

<b>Job Title:</b>	Junior Teaching Artist (ages 22-24)
<b>Reports to:</b>	Program Manager and Director of Workforce Development
<b>Pay:</b>	Wages starting at \$11.85; Teaching staff position salaries will be determined based on qualifications and experience
<b>Dates:</b>	Summer program, June 3rd-August 2nd, 2019 Mandatory orientation May 29 <sup>th</sup> through May 31 <sup>st</sup> , 9-1pm Most projects will last 4-8 weeks. Length of projects may vary from project to project. (In observance of 4th of July, there will be an unpaid, summer break week from July 1 <sup>st</sup> – 7 <sup>th</sup> during which no project work will take place.)
<b>Hours:</b>	Hours are generally Monday – Friday, 8:30 a.m. - 2:00 p.m. during the summer
<b>Application deadline:</b>	February 24, 2019. Apply online: <a href="http://ArtWorksCincinnati.org">ArtWorksCincinnati.org</a>

ArtWorks' mission is to transform people and places through investments in creativity. As one of the area's largest employers of visual artists, our focus is on employing youth and creative professionals to collectively produce award-winning public works while developing their skills in: leadership, critical thinking, problem solving, communication, creativity, innovation, collaboration, and goal setting. Teaching staff work side-by-side with youth Apprentices ages (14-21) creating positive environments that foster youth's interests, relationship development, and growth mindset.

## Requirements

- Must be at least 22 years of age
- Must have some arts education, training, or experience and may currently be obtaining a BFA
- Must be detail-oriented and have excellent organizational, communication and decision-making skills
- Must demonstrate proactive leadership with the ability to take initiative and balance priorities
- Must have the desire to learn new techniques, as well as teaching skills to support varying degrees of artistic knowledge and ability.
- Ability to take direction and constructive feedback to successfully execute the project assigned

## Responsibilities:

### Professional Development

- Attend all required orientations and trainings including Red Cross certification and safety training
- Come with a curiosity to learn, develop, and grow
- Participate in workshops through discussion, discovery, and utilize resources throughout projects to problem solve, develop team rapport, grow teaching skills
- Interest in developing professional skills through skill-building, networking, and career-minded workshops

### Youth Development

- Share technical and professional skills with youth Apprentices and act as a peer role model

- Assist in coordinating and establishing group working norms, and aide in the development of ensuring positive and collaborative team dynamics

### **Project Execution**

- Manage expectations set by ArtWorks and Lead Teaching Artist; adhere to ArtWorks procedures and safety protocols, take on additional responsibilities as needed to ensure the safety of the team and worksite and project execution
- Help complete project goals, achieving excellent results both in artwork quality and youth Apprentice experience
- Work with fellow staff to maintain clean workspace and equipment, as well as help conduct final cleanup and inventory all supplies
- Assist fellow Teaching Staff in leading small groups of youth Apprentices to execute the project

### **The successful candidate will be**

- A good listener and have a positive attitude
- Empathetic, team-player, and able to create a safe and supportive workplace
- Open to feedback, learning opportunities, and self-growth
- Detail-oriented in a fast-paced environment with frequent deadlines

### **Application process**

1. Fill out an application and all required forms online
2. Upload a cover letter, current resume, five work samples and a letter of recommendation or three references.
3. Selected applicants will be invited to interview in March. All applicants will be notified of hiring decisions by mid-April.

**About ArtWorks:** Since 1996, ArtWorks' has been transforming people and places through investments in creativity. The organization is a workforce development and job-training program where art is the vehicle that trains and employs local youth and professional talent to create art and community impact. ArtWorks has hired over 3,300 youth and 2,900 professional artists who have completed over 12,000 public and private art projects. ArtWorks has also trained over 630 creative entrepreneurs contributing to Cincinnati's economic growth. To learn more or to support ArtWorks, visit [ArtWorksCincinnati.org](http://ArtWorksCincinnati.org).

ArtWorks is an equal opportunity employer and is strongly committed to creating a diverse and inclusive workplace.