

ArtWorks

Job Title:	Lead Teaching Artist (ages 24+)
Location:	Greater Cincinnati, OH; location dependent on specific project
Reports to:	Program Manager and Director of Artist Impact
Pay:	\$32.72 per hour
Dates:	Spring program, March – May <ul style="list-style-type: none">• Orientation Dates: March 21, 22, 24 – 9am – 4pm Summer program, June – August <ul style="list-style-type: none">• Orientation Dates: May 23, 24, 26 – 9am – 4pm Fall program, September – December <ul style="list-style-type: none">• Orientation Dates: Late Aug TBD Most projects will last 4-8 weeks. Length of projects may vary from project to project.
Hours:	Hours vary by project. Hours are generally Monday – Friday, 8:30 a.m. - 2:00 p.m. during the summer.
Application deadline:	Spring deadline: February 13, 2022 Summer deadline: March 20, 2022 Fall deadline: August 29, 2022 Apply online: ArtWorksCincinnati.org

ArtWorks' mission is to transform people and places through investments in creativity. As one of the area's largest employers of visual artists, our focus is on employing youth and creative professionals to collectively produce award-winning public works while developing their skills in: leadership, critical thinking, problem solving, communication, creativity, innovation, collaboration, and goal setting. Teaching staff work side-by-side youth Apprentices ages 14-21 creating positive environments that foster youth's interests, relationship development, and growth mindset.

Requirements:

- MFA; graduate degree or commensurate experience in the arts and education
- Excellent personal portfolio as well as adequate experience leading youth in large-scale art-making programs
- Knowledge and understanding of project management tools and strategies: (ie. proven ability to set and achieve deadlines, take initiative, proactively problem-solve, and manage team goals)
- Experience managing project budgets
- Experience developing youth with varying degrees of artistic ability, with the mindset to meet youth where they are so they can learn, grow and succeed
- Must be at least 24 years old
- All ArtWorks employees will be required to provide proof of COVID-19 vaccination prior to the first day of employment. The vaccination series should be completed no later than 14 days prior to the first day of employment. Proof of vaccination or valid exemption will be required if hired. Please reach out to amy@artworkscincinnati.org if you have questions.

Responsibilities:

Professional Development

- Attend all required orientations and trainings including Red Cross certification and safety training

- Come with a curiosity to learn, develop, and grow
- Participate in workshops through discussion, discovery, and utilize resources throughout projects to problem solve, develop team rapport, grow teaching skills
- Interest in developing professional skills through skill-building, networking, and career-minded workshops

Youth + Staff Development

- Set clear expectations and goals with team
- Serve as a role model and mentor to apprentices and project staff
- Reflect on and complete youth Apprentice and staff evaluations
- Develop team process and group norms (ie. staff meetings, group communication, and team expectations)

Project Management (project execution, logistics, group expectations)

- Attend all planning, development, and wrap-up meetings throughout the project timeline
- Complete weekly plans and budgets, procure materials and supplies, manage apprentice attendance and other paperwork, and assume responsibility for outcomes of project
- Manage Teaching Staff team on a daily basis by providing direction, feedback, and delegating responsibilities
- Deliver a high-quality, finished product within the timeline
- Demonstrate technical skills and work with apprentices one on one and in large groups
- Adhere to and enforce ArtWorks' protocols and policies as stated in the Seasonal Employee Manual and safety guide in a fair, impartial manner
- Communicate with...
 - ArtWorks staff about any project issues (behavioral, attendance, site) or needs in a timely manner
 - Teaching staff team through regular team meetings
 - Youth Apprentices to set expectations, provide performance feedback, share skill/technique practices, and alert them to any shifts in schedule

The successful candidate will

- Be an effective and consistent communicator
- Possess strong leadership skills
- Use sound judgement when making decisions
- Be an expert in their artistic own practice
- Inspire a shared vision
- Be cool under pressure

Mural Requirements (many of our projects are large-scale murals, and there are specific requirements for working on these types of projects):

- Ability to instruct others how to properly mix paint colors and demonstrate application techniques
- Ability to break down the mural process effectively for leading a team

About ArtWorks: ArtWorks is an award-winning Greater Cincinnati nonprofit that transforms people and places through investments in creativity. The organization collaborates with community organizations and residents, businesses, governments, foundations and nonprofits to build creative works of art that **bolster the region's global reputation as an arts destination. ArtWorks employs professional artists who inspire and mentor diverse teams of youth, ages 14-21, helping them build 21st century career-readiness**

skills. These teams have completed more than 14,000 public and private art projects in its 25 years, including more than 200 permanent outdoor murals.

ArtWorks is an equal opportunity employer and is strongly committed to creating a diverse and inclusive workplace.